

Head of Acting

MGA Academy of Performing Arts



Introduction

Who are we looking for?

Person Specification

Job Description

How to Apply

Introduction

MGA is a specialist independent CDMT accredited performing arts institution. The institution offers foundation, BA, and MA programmes across the performing arts. The programmes are;

- Foundation Acting
- Foundation Dance
- Foundation Musical Theatre
- BA Hons Acting
- BA Hons Acting (Film and Television)
- BA Hons Dance (Commercial)
- BA Hons Dance (Contemporary)
- BA Hons Musical Theatre
- MA Performance (Theatre Making)
- MA Performance (Dance and Choreography)

The foundation programmes are validated by the Scottish Qualifications Authority, the BA and MA programmes are validated by Bath Spa University. The institution currently has around 170 students and aims to get to 400 within the next four years. This will be achieved by the introduction of new pathways on our current provision and developing Film and Television as a new subject area.

MGA has recently moved to an outstanding new 30,000 sq. ft campus which has 18 studios including 5 with fully sprung floors. MGA is currently in the process of developing plans for a new performance complex.

MGA is driven by the vision to create flexible, professional, imaginative performers and performance makers. MGA has an outstanding record of graduate employment with graduates working in the West End, major tours, film, and Television and on top line cruise ships.

Who are we looking for?

The Head of Acting is an important and senior position within the Institution. We are looking for someone with experience of both higher education and importantly substantial experience of professional theatre and/or film and tv. We are looking for someone who has the vision and leadership skills to inspire our teaching staff and students and to help MGA grow, and further enhance the institute's position as one of Scotland's leading performing arts training centres.

We are looking for someone who has ambition, imagination, rigour, and a desire to do something special.

Person Specification

	Essential (E) or Desirable (D)	Where Demonstrated
Qualifications		
BA (Hons) Degree in related area	E	Application
MA / MSc / MFA in related area	D	Application
HE teaching qualification or fellowship of HEA	D	Application
Ph.D. or Equivalent	D	Application
Professional Experience		
A substantial body of professional work in theatre	E	Application
A clear understanding of professional industry working practices	E	Application
A substantial network within the performing arts economy	E	Application
Higher Education Teaching Experience		
Successful experience of delivery in vocation undergraduate performing arts higher education (teaching and assessment)	E	Application
Successful experience of delivery in postgraduate performing arts higher education (teaching and assessment)	D	Application
Successful experience of module leadership in higher education	E	Application
Successful experience of working within and operating HE quality assurance systems	E	Application
A clear coherent vision for actor training and a successful experience of programme / module curriculum development	E	Application
Experience of working as an external examiner for a related programme	D	Application
Leadership and Management		
Successful management of delegated financial budgets	D	Application
Successful experience of timetabling and resource management	E	Application
Successful experience of staff line management	D	Application
Successful experience of managing and chairing meetings	D	Application
Other		
Ability to effectively work as part of a team	E	Application
Ability to work collaboratively across disciplines	E	Application
Ability to communicate in writing with an eye for detail	E	Application
Ability to contribute to student recruitment and manage auditions	E	Applications

Job Description

Responsible to:	Director / CEO
Responsible for:	SL / L / VLs in Teaching Team
Working with:	Head of Dance Head of Musical Theatre Academic Co-ordinator Administration Manager Head of Marketing and Communications Head of Admissions and Recruitment
Salary	£47,000
Leave entitlement	35 Days
Probationary Period	6 months
Roles and Responsibilities	
Academic Leadership	
<p>In collaboration with the programme team provide overall academic leadership of the subject area at both undergraduate and postgraduate levels with specific regards to vision, relevance, coherence, efficiency, adoption of best practice, innovation, and collaboration. The subject area currently includes:</p> <ul style="list-style-type: none"> • Foundation in Acting • BA Hons Acting (with named routes) • MA Performance (Theatre Making) (from Sept 2024) 	
Teaching	
<p>To teach a range of disciplines across the subject area at undergraduate and postgraduate levels. It is anticipated that the successful applicant will be able to deliver a range of disciplines including at least three of the following;</p> <ul style="list-style-type: none"> • Theatre Direction • Acting technique (Stanislavski) • Acting for the camera • Voice • Movement • Devising / theatre making • Interdisciplinary Practice 	
Programme Management	
<p>The postholder will have overall responsibility for the operational management of the programmes in the subject area. This includes but is not limited to;</p> <ul style="list-style-type: none"> • Teaching staff allocation to modules and projects • Programme timetables • Assessment timetables and planning • Management of allocated budgets • Student Induction • Chair of team meeting • Chair of programme boards • Teaching observation • Quality assurance and enhancement (see below) • Auditions and audition planning (see below) • Team annual appraisals • Student welfare, support, and guidance (first level) 	

Quality Assurance and Enhancement
<p>The postholder is responsible for the management and operation of the subject area quality assurance and enhancement procedures and systems. This includes but not limited to:</p> <ul style="list-style-type: none"> • Chair of the subject area programme board • Oversight and monitoring of assessment processes • Attendance at University Assessment Boards • Liaison with University External Examiners • Liaison with University Link tutors • Teaching Observations • Production of Annual Programme Review Document • Membership of Teaching and Learning Board (On rotation)
Institutional Responsibilities
<p>In addition to subject area / programme responsibilities the postholder has also collegiate responsibilities for the overall management and operation of the Institute's education provision through membership of the Operational Planning Group.</p>
Student Recruitment
<p>Through membership of the Admissions Committee the postholder will contribute to the overall strategy for student recruitment and auditions. More specifically the postholder will be responsible for leading student auditions for their programmes. On occasions the postholder will be required to attend open days, attend recruitment events, and visit feeder schools.</p>

How to apply

Closing Date and Time – 4.00pm 12th April 2024.

There is no application form for this post, applicants should send a CV, covering letter and details of three referees, including most recent employer to

recruitment@themgaacademy.com

(Please note, references will not be asked for until after the interview process has been completed)